

BUS RULES

1. All students using the school bus are expected to be at the bus stop at least 5 minutes before the arrival time of the bus. Also note that the buses will not wait for the late comers.
2. The stoppages are prepared keeping in view the safety of all bus commuters; hence do not ask the drivers to make any changes in the stoppages.
3. Students will be held responsible for any damage to buses caused by negligence or vandalism.
4. The driver's attention must not be distracted while driving.
5. Students are not allowed to eat while commuting in the school bus. Bus conductors have all the right to stop the students from doing so.
6. Transport related complaints must be lodged in writing with the Transport Manager.
7. To avoid any kind of confusion, students necessarily have to board the buses as soon as the school gets over. It would be the responsibility of the parents to pick up their child from the campus if they do not board the buses on time.
8. Parents changing residence outside the predetermined route shall inform the school authority. Any realignment of route shall be made only when it is not inconvenient to play on the bus. Otherwise, parents shall have to avail the nearest bus stoppage.
9. If a student does not take the designated route due to any reason, his/her parents have to give a written note to the transport manager through the class teacher on or before that particular day.
10. If there is any mechanical breakdown of transport service then another bus will be provided but the driver and helper will remain unchanged.
11. In case of any eventualities, parents are requested not to take matters into their own hands. However, for any serious lapses, parents may lodge a written complaint with the school authority.
12. The school authority shall not be responsible for the late arrival of the bus at the stoppage due to sudden traffic jam/sudden breakdown of the bus. However, students so held up will be allowed to join their class and full attendance will be given for the lost period.
13. In the event of a sudden declaration of holiday, parents are requested to contact the Transport Manager over phone or call on the mobile number of the respective bus drivers only.
14. It will be the responsibility of the parents/guardians to drop/pick up their child/ward to and from the school on sudden stoppage of work affecting the bus service. If the situation continues beyond a period of more than a week, the corresponding amount of bus fees shall be adjusted in the next installment of bus fees only.